

**DISTRICT 11-A2 LIONS OF MICHIGAN  
APPLICATION FOR 100% CLUB SECRETARY'S AWARD  
2019-2020**

In order to receive District 11-A2 100% Club Secretary Award, each club secretary who qualifies must have the club president complete this form. The completed form must be mailed to 2019-2020 District Governor Scott Edward Berry no later than August 1, 2020. Governor Scott's address is: 29315 Taylor Street, Saint Clair Shores, MI 48081 or email: scott.edward.berry@outlook.com

PLEASE PRINT:

Club Name: \_\_\_\_\_

Secretary's Name: \_\_\_\_\_

**ALL THE FOLLOWING MUST BE COMPLETED:**

1. Monthly Membership Reports (MMR) must be received by the International Lions deadline (including months you are not scheduled to meet)
2. Completed PU-101 form must be sent to International and DGE Leo Schaefer postmarked no later than May 15, 2020 (or by e-mail)
3. Must attend Secretary Officer training session (Governor can waive requirement at their discretion)
4. Ensure the Club is in good standing (financially) with District, MD-11 and International as of the District Convention.

**FROM THE FOLLOWING REQUIREMENTS FIVE (5) MUST BE COMPLETED:**

(Please indicate which requirements have been completed by placing an "X" by each requirement).

- \_\_\_ 1. Sponsor one or more new members during the 2019-2020 Lionistic year.
- \_\_\_ 2. Actively participate in one club service project & fundraiser.
- \_\_\_ 3. Actively participate in club Membership/Retention Program.
- \_\_\_ 4. Attend at least one Cabinet meeting.
- \_\_\_ 5. Attend at least two (2) Region/Zone meetings.
- \_\_\_ 6. Attend District Convention.
- \_\_\_ 7. Attend Multiple District Convention.
- \_\_\_ 8. Attend Lions Club International Convention.
- \_\_\_ 9. Attend USA/Canada Lions Leadership Forum.
- \_\_\_ 10. Attend Leadership Institute at Higgins Lake.

Approved by Club President: \_\_\_\_\_

Approved by Region or Zone Chairman: \_\_\_\_\_

Date of Approval: \_\_\_\_\_

Approved or Denied by District Governor-- (circle one). Date Award presented: \_\_\_\_\_